



Document Library

Catholic Leadership Services

A DIVISION OF Lifelong Learning Network, Inc.

Serving Catholic School Administrators since 1968

thecatholicschooladministrator.org

These major works are revised only occasionally as new research indicates additional developments. More major works are added each year as well as additional prayer services. As a visitor you are welcome to view the descriptions on this page, but the documents themselves may be viewed and downloaded only by subscribers to *The Catholic School Administrator*. All these documents may be used and changed by subscribers to fit their own unique school and circumstances.

Advent Services

A series of services for grades K-6.

Lent Services

A series of services for junior, senior high school students, and for the school faculty.

The Catholic School Image

It is important that a Catholic school be perceived as an important part of the community. This guide shows how to develop that image consistent with your school's organization and strengths.

Employee Evaluation Guide

This evaluation guide book focuses on the practical as opposed to the theoretical. Volumes have been written on the theory behind evaluative processes and the research supporting various procedures. The purpose of this guide, in contrast, is to provide the school administrator evaluation tools for all staff members.

Excellence in Education

Extensive research on what makes an outstanding school program. A compilation of in depth studies on recognized superior schools.

Foundations of Education

A selective summary of philosophical and practical educational ideologies. Provides a background for faculty discussion on educational beliefs.

Gathering God's People

This prayer book is for the school faculty to use as an initial step in bringing the school prayer community together. The prayers may be used as written or adapted to suit your unique situation. An excellent resource for the prayer leader.

Guide Book for Board Members

The Catholic School Administrator may use sections of this booklet to educate the board on specific topics. Initially designed for new board members it serves as a refresher for seasoned members. Use as is or adjust for your own board.

Human Growth and Development

An overview from birth through adulthood. A practical guide for educators to better understand the developmental stages of the student. Considers then physical, mental and moral growth of the individual.

Parent Teacher Conference Guide

This booklet may be sent home to the parents as well as used as a guide for educators. Cooperation and teamwork are emphasized so the best possible education is provided for the student.

Planning Calendar for the School Year

An outline of the school calendar for the administrator to use as a checklist. Written expressly for the Catholic School Administrator to help organize the year.

Prayer Book for Catholic Educators

This practical prayer book is designed to nurture the spiritual school community. Each prayer service provides time for reflection and sharing of ideas. Designed to strengthen the praying school community.

Procedural Calendar

A checklist of activities for September through December to help the busy Catholic School Administrator to focus on organizing the school community.

Time Management Forms for Catholic School Administrators

Practical forms to keep the Catholic School Administrator organized. Use as is or rework for your own administrative style.

Tips for Administrators: Working with the Catholic School Board

Best results come from administrators and school boards working together as a team. This guide helps administrators do their part in building this team.

Continuing the excellence of quality Catholic Education in Catholic Schools